

REMARKS

1962

COLLEGE HUNTER STREET. NEWCASTLE ART SCHOOL.

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	NO OF GROUPS	ACTUAL T. HOURS	Remarks
A.	First year F/T teacher. Attends Teacher Training at Sydney.			F/T. INTRODUCTORY ART	1	18/1	18	1	30	
B.	Visiting F/T teacher from School of Building, House Painting Department.			P/T ART - DAY					(includes subjects)	
C.	Ceramics } Student number limited to accommodation available in the workrooms.			COMPOSITION	1	18/1	17	1	3	
D.				DRAWING	2	18/1	15	1	3	
				OIL PAINTING	2	18/1	15	1	3	
				CERAMICS	1/2	15/1	30	2	6	C
				CHILDREN'S ART	-	25/1	78	3	6	
				P/T ART - EVENING						
				DRAWING & PAINTING	1	18/1	35	2	6	
				DRAWING/LIFE.	2	18/1	11	1	3	
				STILL LIFE - OIL PAINTING	2	18/1	17	1	3	
				ABSTRACT DESIGN	2	12/1	13	1	3	D
				CERAMICS	1/2	15/1	29	2	6	C
				Day students F/T.		16				
				Day P/T		77				
				Day SIA		78				
				Even P/T.		105				
				Total:		276				

I certify that no teacher under my supervision is teaching for less hours than the prescribed minimum except in those special cases where written current approval has been given under the file reference number quoted. In all cases where the teaching load of an officer is less than the normal, specific approval has been sought, giving all details and recommendation for the consideration of the department.

* Effective enrolments equals total enrolments, less students who have discontinued course.

DATE _____

(SIGNED) _____
PRINCIPAL HEAD OF SCHOOL

REMARKS

1964

COLLEGE NATIONAL ART SCHOOL - NEWCASTLE

KEY TO REMARKS	REMARKS	KEY TO REMARKS	REMARKS	COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL	NO OF GROUPS	ACTUAL T. HOURS	REMARKS * E.
* A.	WEEK A. DESIGN / WEEK B. 1/2 PAINTING. Cowley 8 hours per fortnight; Montefiore 4 hours per fortnight.	* E.	COURSE & SUBJECT LISTINGS.	F/T ART INTRODUCTORY	I		17	1	30	
(i)	The Stage I group exceeds 20 students, and is therefore made into two groups for Still Life Painting, in accordance with the practice at the other centres of the National Art School. The p/t hours average 2 per week in accordance with the 1964 staff allocation.	(1)	STAGE I INTRODUCTORY ART & STAGE I TEACHER TRAINEES. Combined as listed on the reverse of this form, with variation only in the context of remark * B.	F/T ART. INTRO. T.T.	I	18/1	6	(1)	"	(*B.)
(ii)	The subjects are taught on a week A & B programme for effective use of staff, materials & time.	(2)	STAGE II INTERMEDIATE ART (Specialist). Specialist study within the syllabus requirements of this stage involve 10 hours staffing per week.	F/T ART INTERMEDIATE	II	18/1	13	1	24	
* B.	COLOR THEORY Dip I Painting (3 students) / GENERAL DRAWING St. I Teacher Trainees (6 students) These two groups of students are separated from their usual working groups (Stage II & Stage I respectively) so that they may benefit from individual attention to these two important subjects. Color theory for stage III is outside all other subject syllabi, and the Stage I Teacher Trainees, on a four day weekly programme, miss 6 hours of the full time introductory programme. In Sydney, where Teacher Trainees are in separate teaching groups to the other Stage I students, attention can be given to their drawing syllabus to make up this deficiency: the arrangement listed on this report is the nearest the Newcastle school can give in instruction to maintain a parity with the Darlington School. It is accommodated within the approved 1964 staff allocation.		viz. (A) Group A. Specialist Painting 4 hours. (5 students) plus St. III Diploma I painting (3 students) plus P/T Day Stage III (students) S/T ratio: 15/1 (B) Group B. Specialist Design 4 hours (5 students) " Teacher Trainee (1 student) " 3D Design (2 students) plus P/T Day 3D Design St. II (1 student) S/T ratio: 9/1 (C) Printmaking. Specialist Painting & 3D. (7 students) " Design (5 students) plus St. II Dip. I Painting (3 students) S/T ratio: 15/1	F/T ART. DIP. I PAINTING	III	18/1	3	(1)	30	(*B.)
* C.	Miss A. DOUGLAS P/T teacher of Ceramics, "ON NOMINATIONS" only.	(3)	STAGE III DIPLOMA I PAINTING. The 3 students are accommodated in the St. II programme with the following variations: (a) Life Painting: with P/T Stage III. (b) Color Theory: as listed in remark * B. (c) Life Drawing: one half of this subject is in P/T ST III Life Drawing (EVENING).	F/T ART. INTER. Specialist	II		13	2	6	(12)
		(4)	P/T ART DAY (a) Life Painting: combined with F/T ST. III. (b) Portrait Painting: " " F/T ST. II & III. (c) Anatomy: " " P/T ST. II.	P/T ART. DAY. Introductory	I	18/1	21	1	3	
			NOTE: Specialist Design 'WATER COLOR' is not provided at Newcastle. The State Supervisor has approved this programme alteration. Similarly, 'SIL. SCREEN PRINTING' is substituted for 'THEATRE DESIGN' in ST III. Dip I Painting.	" " Composition	II/III	18/1	19	1	3	
			(D) St. II Teacher Training Specialist Subjects are: (a) Printmaking & Graphic Design; (b) Pottery. (c) is accommodated in Group B; (d) is accommodated in the P/T Ceramics Course.	" " Portrait Painting	III	18/1	11	(1)	4	
				" " Life Painting	III	18/1	7	(1)	1	
				" " Anatomy	III	18/1	7	(1)	1	
				" " Ceramics	I/II/III	20/1	36	2	6	
				" " Child Art	I	25/1	59	3	6	
				P/T ART EVE. Introductory	I	18/1	26	2	4	
				" " Painting	II	18/1	16	1	2.40	
				" " Painting	III	18/1	10	1	2	
				" " Life Drawing	III	18/1	17	1	3	
				" " 3D Design	I/II	18/1	10	1	2	
				" " Ceramics	I/II/III	20/1	32	2	6	

NOTE: None of the variations listed involves staffing outside the approved 1964 staffing allocation of: 3 F/T staff & 44 P/T hours per week.

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DATE

SIGNED) Brian Cowley (Teacher in Charge)
PRINCIPAL HEAD OF SCHOOL

* Effective enrolments equals total enrolments, less students who have discontinued course.

REMARKS

NATIONAL ART SCHOOL, NEWCASTLE

1965

COLLEGE

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	EFF. ENROL.	NO OF GROUPS	ACTUAL T. HOURS	
A	F/T INTERMEDIATE ART/SPECIALIST. (Portrait Painting/Specialist Design & 3D Design)	F	P/T DAY. PORTRAIT PAINTING, Stage III	FT INTRODUCTORY ART	1	20/1	19	1	30	
	The main 4 hour study is combined with students studying Part-Time, with 3 teachers taking the full group of 44 students (for the first 2 hour period) and 52 students (second 2 hour period). The 8 students excluded in the first period are referred to in Remark C.		Approved S/T ratio: 15/1. Combined with F/T Intermediate Specialist and Diploma I - Painting. 7 P/T students with 13 F/T students. Referred to in Remark A.	FT INTERMEDIATE ART	2	18/1	12	1	24	
	For the subsidiary subjects, specialist design combines with S/I (Introductory) for Lettering, and Painting and 3D Design combines with Teacher Trainees Stages II & III for Printmaking. (14 students. approved S/T ratio 12/1)	G	P/T CERAMICS (Day & Evening)	FT INTER. (SPECIALIST)	2	12 & 18/1	12	2	12	* A
				FT DIPLOMA I PAINTING	3	15 & 18/1	8	1	2	* B
				FT SPECIALIST ART/TEACHERS	1	20/1	16	1	24	
		(i)	6 hour daytime class (Tuesday 9.30-11.30/12.-2.0/2.30-4.30) provides tuition for Teacher Trainees Stage 2 (2 hours) and Stage 3 (4 hours) and for 9 P/T Stage 3 students.	" "	2	18/1	7	1	2	* C
				" "	3	18/1	1	1	-	* D
B	F/T DIPLOMA I PAINTING.	(ii)	Part Time Enrolments are 47 in all classes. Attendance figures for the 3 fully Part-Time classes number 38 at this stage of the course. As in previous semesters this total will be reduced later. The waiting list has been completely exhausted and I submit that for Part Time study only 2 classes (as planned by me at the enrolment period) are necessary. Facilities in the studio used are adequate for the full S/T ratio of 18/1.	PT ART DAY INTRODUCTORY	1	20/1	23	1	3	
	28 hours of the programme is combined with other F/T & P/T groups. The remaining 2 hours (Color Theory) can not be combined successfully, and approval has been given for this class of 8 students.			" COMPOSITION	2/3	18/1	28	1	3	
				" WATER COLOR	2/3	18/1	16	1	3	
				" LIFE PAINTING	3	15/1	7	1	4	* E
C	TEACHER TRAINEES. Stage II.			" PORTRAIT PTG	3	15/1	4	1	(4)	* F
	22 hours of this programme is combined with other F/T and P/T groups. The remaining 2 hours (Painting & Watercolor) is run separately for the following reasons:			" CERAMICS	1/2/3	18/1	26	2	9	* G
	a. Teacher's college timetable requires the 8 students when the Water Color class for F/T students occurs.	H	PART TIME ART EVE. LIFE DRAWING, Stage III.	" CHILD ART	-	25/1	55	3	6	
	b. Teacher Trainees can not study Water Color with the Part Time group as the class time coincides with a Combined General Drawing and 3D Design class the Teacher Trainee students must attend.		Combined with Diploma I Painting as however Estimation do not allow sufficient money for the full Diploma Course to operate solely in the daytime. 4 hours in the daytime is given for private study to make up for the evening class attendance by full time students. 8 P/T students with 8 F/T students.	PT ART EVE INTRODUCTORY	1	20/1	43	2	4	
	c. The approved S/T ratio for this subject is 18/1. Combined numbers of F/T Intermediate, Diploma I Painting and Teacher Trainees are 28.			S/L PAINTING	2	18/1	12	1	2	
				COMPOSITION	3	18/1	12	1	2 2/3	
				LIFE DRAWING	3	18/1	8	1	4	* H
				3D DESIGN	1/2	18/1	14	1	2	
				CERAMICS	1/2/3	18/1	30	2	6	* G
D	TEACHER TRAINEE. Stage III									
	When subjects do not fit in with other class programmes, this student's programme is run on a project schedule involving private study. The programme is planned so that a teacher in class, OR ON INCIDENTAL, is always available for consultation.									
E	P/T ART DAY, LIFE PAINTING. Stage III									
	Approved S/T ratio: 15/1. Combined Diploma I Painting and P/T Stage III. 7 P/T students with 8 F/T students.									

I certify that no teacher under my supervision is teaching for less hours than the prescribed minimum except in those special cases where written current approval has been given under the file reference number quoted. In all cases where the teaching load of an officer is less than the normal, specific approval has been sought, giving all details and recommendation for the consideration of the department.

DATE 31. March 65-

(SIGNED) Brian Lowley
PRINCIPAL HEAD OF SCHOOL

* Effective enrolments equals total enrolments, less students who have discontinued course.

REMARKS

NATIONAL ART SCHOOL, NEWCASTLE 1966

KEY TO REMARKS	REMARKS	KEY TO REMARKS
*1.	<p>F/T St.2 - Specialist Group A. Painting. Group B - Illustration -</p> <p>Group A (1) Portrait Painting Thursday 9-10.30 & 11-12.30. Combined with FT St.3. Painting & PT St.3. Students - totalling 15 students.</p> <p>(2) Printmaking. Wednesday. 1.30-4.30. Combined with FT St.3 - totalling 14 students. (ST ratio - 12/1.)</p> <p>Group B (1) Illustration. Thursday 9-10.30 & 11-12.30.</p> <p>(2) Lettering Wednesday. 1.30-4.30. } Combined with one non-diploma 3D student - totalling 8 students.</p>	
*2	<p>F/T St.3, Diploma Painting. This group of 5 students combine studies with other groups for 27 hours of their weekly programme. 3 hours of Color Theory on Monday are individually staffed for 2 hours; the last hour is combined with FT St.3. who at that time do General Drawing.</p>	
*3	<p>F/T Non Diploma 3D Design. St.4. This student works in association with other groups & at no time involves extra teaching hours.</p>	
*4	<p>Teacher Trainees St.3. } 8 students.</p>	
*5	<p>Teacher Trainees. St.4 } 1 student.</p> <p>Only one period - Graphic Art - first 3 hours is spent with individual tuition in St.3. St.3 & St.4 combine for history (Friday morning). They can not combine with other groups because of the difference in Syllabus structure.</p>	
*6	<p>Interior Decoration. (PT) This one year, 4 hours a week, course was approved subject to 16 minimum enrolment. Up to 12-4-66 (week 8) the number of students is 9-15 of whom to that date only 5 have paid fees for the course.</p>	

COLLEGE	COURSE & SUBJECT	STAGE	S/T		EFF. ENROL.	NO OF GROUPS	ACTUAL T. HOURS
			STAGE	RATIO			
	FT INTRODUCTORY	1	20/1		14	1	30
	PT INTERMEDIATE	2	18/1		13	1	24
	FT SPECIALIST	2	13/15		13	2	12 *1
	FT PAINTING	3	15/1		5	1	3 *2
	FT Non-Diploma 3D	4	-		1	-	- *3
	TEACHER TRAINEES	1	20/1		18	1	18
	" "	2	18/1		16	1	15
	" "	3	12/15/18		8	1	19 *4
	" "	4	-		1	-	- *5
	CONVERSION COURSE	1	20/18/1		22	1	12
	PT CERAMICS DAY	1-4	18/1		34	2	6
	" " EVE	1-4	18/1		55	3	9
	INTERIOR DECORATION	1	20/1		14	1	4 *6
	PT ART DAY	1-3	20/18/1		43	2	6
	" " EVE	1-3	20/18/1		79	5	10
	" " WITHIN PT DAY COURSES	3	18/15/1		18	-	-
	CHILD ART	-	25/1		69	3	6
	HT RETURNS	STAGE	I	II	III	IV	
	FT DIPLOMA ART		14	13	5	-	
	TEACHER TRAINEES		18	16	8	1	
	FT NON-DIP ART/3D		-	-	-	1	
	CONVERSION COURSE		22				
	CERAMICS PT D&E		42	22	15	10	
	PT ART DAY		19	14	28	-	
	" EVE		44	20	16	-	
	SMA		69				
			228	85	73	12	

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DATE 13.4.66

(SIGNED) Bramlowley, Head Teacher
PRINCIPAL HEAD OF SCHOOL

* Effective enrolments equals (398)
total enrolments, less students who have discontinued course.

DEPARTMENT OF TECHNICAL EDUCATION — TERM REPORT

COLLEGE Newcastle 67
SCHOOL OF NATIONAL ART SCHOOL, NEWCASTLE

Where A&B weeks operate fill in separate forms for each week

TEACHER	MONDAY						TUESDAY						WEDNESDAY						THURSDAY						FRIDAY						SATURDAY						TEACHING HOURS		INCIDENTAL HOURS	SPECIAL DUTIES HOURS	TOTAL DAY EQUIV.	KEY TO REMARKS	
	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	ACTUAL	DAY EQUIV.					
																																					ACTUAL	DAY EQUIV.					
COWLEY B. Head Teacher	COLOR THEORY 3	Dip Ptg	9.0 12.30	9	9		GRAPHIC ART 3	DTA 3 P&S A	9.0 12.30	8	8	INCIDENTAL		9.0 12.30			INCIDENTAL																					14	15				
	WATERCOLOR 4	DTA 4	1.30 4.30	8	8		INCIDENTAL		1.30 4.30			S/L PAINTING 1	D/1	1.30 4.30	10	12	INCIDENTAL																										
	INCIDENTAL		5.30 8.30				S/L PAINTING 1	CC/1	7.0 9.0	18	18																																
GLEGHORN T.	INCIDENTAL		9.0 12.30				GRAPHIC ART 3	DTA 3 P&S B	9.0 12.30	7	8	BASIC DESIGN 2	DTA 2	9.0 12.30	17	17																								17	18		
	WATERCOLOR 2/3	D/2 Dip Ptg	1.30 4.30	15	16		GRAPHIC ART 3	DTA 3 P	1.30 4.30	7	8	COMPOSITION 3/4	Dip Ptg DTA 4	1.30 4.30	17	17																											
	S/L PAINTING 2	CC/2	7.0 9.0	19	20		INCIDENTAL		5.30 8.30																																		
LEWIS C.	HISTORY 2	DTA 2	9.0 12.30	17	17		INCIDENTAL		9.0 12.30					COMPOSITION 3	DTA 3 P	9.0 12.30	8	8			LIFE PAINTING 3/4	Dip Ptg DTA 4	9.0 12.30	14	14															22	24		
	INCIDENTAL		1.30 4.30				ANATOMY 2	D/2	1.30 2.30	16	16			HISTORY 1	DTA 1	1.30 4.30	13	13			LIFE DRAWING 2/3	D/2 Dip Ptg	1.30 4.30	27	27	R.H.																	
	GEN. DRAWING 1	CC/1	7.0 9.0	18	18		HISTORY 2/3	D/2 Dip Ptg	2.30 4.30	16	16																																
McGRATH J.	INCIDENTAL		9.0 12.30				INCIDENTAL		11.0 12.30					MODEL CONSTN 3	DTA 3 S	9.0 12.30	8	8			LANDSCAPE PTG 2/3	D/2 Dip Ptg	9.0 12.30	24	24															23	25 1/2		
	DESIGN 1	D/1	1.30 4.30	10	12		3-D DESIGN 2	DTA 2	1.30 4.30	17	17			HISTORY 1	D/1	1.30 4.30	10	12			HISTORY 3/4	DTA 3/4	1.30 4.30	24	25																		
	3-D DESIGN 1/2/3	PT.	6.0 8.0	12	14		COMP/DESIGN 2	CC/2	6.0 9.0	19	20																																
VONWILLER J.	INCIDENTAL		11.0 12.30				3-D DESIGN 1	DTA 1	9.0 12.30	13	13			INCIDENTAL		9.0 12.30					3-D DESIGN 1	D/1	9.0 12.30	11	12																	21	24
	3-D DESIGN 3	DTA 3 S	1.30 4.30	8	8		DRAWING/PAINTING 1/2	PT	1.30 4.30	17	18			3-D DESIGN 2	D/2	1.30 4.30	15	16																									
	INCIDENTAL		5.30 7.0				3-D DESIGN 1	CC/1	6.0 9.0	18	18	RH		3-D DESIGN 2	CC/2	6.0 9.0	19	20																									

REMARKS

1967

COLLEGE NEWCASTLE

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	No. OF GROUPS	ACTUAL HOURS
1	DIPLOMA. STAGE 2 - INTERMEDIATE SPECIALIST. Approval granted for Enrolment of 6 students in these classes during 1967. Ref: 66/C194/57095 - April 5. 1967.	8	students and A and B groups therefore operate. The rooms used will not accommodate large groups. MR. T. GLEGHORN. The remaining six hours of Mr. Gleghorn's programme are at East Sydney Technical College.	FULL-TIME COURSES DIPLOMA - INTRODUCTORY	1	20/1	12	1	30
2	DIPLOMA. STAGE 3 - PAINTING. The group numbers 9 students, and for 18 hours each week there is an additional student, enrolled Part-Time. Approval has only been given for 3 hours teaching time solely with this group; for Color Theory, Monday mornings. For all other subjects in this Stage the group is combined with other groups. Ref:			INTERMEDIATE SPECIALIST PAINTING	2 2 3	18/1 13 15/1 13 15/1	16 [16]	1 2 1	27 12 3
3	FULL-TIME NON-DIPLOMA - SCULPTURE. STAGE 5. This student works in association with other groups and at no time involves extra teaching hours.			NON DIPLOMA - SCULPTURE	5	-	1	-	*3
4/5	DIPLOMA IN THE TEACHING OF ART. STAGES 3 & 4. Two options, Painting and Sculpture, are available in the final two years of this course. The present Stage 4 have only been offered Painting, but with the present Stage 3 the two options are available. Approval (Ref 66/C194/57095 - April 5 1967) was given for the Sculpture group to be held with only 6 students, but the Stage 3 group has divided equally between the two options. Enrolments are now: Painting 8 students; Sculpture 8 students. Where possible these two groups are combined together, or with other groups. In 1968 the two options will have to be offered to both Stages 3 and 4 of this course	A	GENERAL NOTES Times of all Full Time classes held in the mornings are listed 9.0 - 12.30. Actual class hours are 9.0 - 10.30 and 11.0 - 12.30. B. Class groups are listed as follows: D/1 Full Time Diploma Stage 1. Introductory. D/2 (Spec) " " Stage 2 Intermediate (Specialist) Dip. 3 Ptg. " " Stage 3. Painting. DTA/1 Diploma in the Teaching of Art. Stage 1. DTA/2 " " Stage 2. DTA/3 P & S " " Stage 3 Painting & Sculpture. DTA/3 P. " " Stage 3 Painting DTA/3 S " " Stage 3 Sculpture. DTA/4 " " Stage 4 Painting. CC/1 Art Teachers Conversion Course Stage 1. CC/2 " " Stage 2 PT. Miscellaneous Art, Part Time.	DIPLOMA IN TEACHING OF ART	1 2 3 3 4	20/1 18 12/1 12 15 18/1 13 18/1 15 18/1	13 17 16 [16]	1 1 1 2 1	21 27 16 30 15
6.	MISCELLANEOUS ART - PART TIME DAY. Included in this report is a Portrait Painting Class - 3 hours on Friday mornings which was not approved until after the fourth week of term. It has been authorized and commenced April 15th. The inclusion of this class in the report gives a complete picture of the Art School programme.			PART-TIME COURSES CONVERSION COURSE	1 2	18/1 18/1	18 20	1 1	15 12
7.	GRAPHIC ART (IN FULLTIME COURSES). The S/T ratio is 13/1 for this subject. The groups taking it have enrolments of at least 16			CERAMICS / DAY / EVENING MISCELLANEOUS ART / DAY / EVENING / WITHIN FT COURSES CHILDREN'S ART	1-4 1-4 1-3 1-3 3 -	18/1 18/1 20 15/1 20 18/1 15/1 25/1	36 40 62 90 9 58	2 2 4 6 - 3	6 6 12 12 - 6
				ENROLMENTS		A T H			
				F/T. Diploma.		38		PT 97	
				Teacher Trainees.		54 92.		PT 137	
				P/T. Conversion		38 130.		234.	
				P/T Miscellaneous		237 367			
				P/T SMA.		58 425			

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DATE 4.5.67

(SIGNED) Brian Cowley
PRINCIPAL HEAD OF SCHOOL

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REMARKS

COLLEGE NEWCASTLE

KEY TO REMARKS	REMARKS	KEY TO REMARKS	REMARKS	COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	No. OF GROUPS	ACTUAL HOURS	
* 1	For all entries on this sheet reading 'class-time 9.0-12.30', total class-time is 3 hours viz. 9.0-10.30 class; 10.30-11.0 mid-morning break; 11.0-12.30 class.		<u>The remaining 6 hours of Diploma Painting Study are combined with Teacher Trainees.</u>	VOCATIONAL COURSES						
* 2 * 11	Tuesday evening class - 6.0-8.0pm - servicing University of Newcastle, Architectural Faculty with Drawing III (Life Drawing). This 2 hours each week of the 1968 session is overtime for Mr. Singleton.		* 7 Diploma in Art (Education) - Stage I. A & B groups each attend 21 hours p.w. The groups combine for Art History (3 hours). All other subjects the groups study separately.	DIPLOMA INTRODUCTORY	1	20	14	1	28½	* 4
			* 8 Diploma in Art (Education) - Stage 3.	INTERMEDIATE	2	18.12 & 15	4	1	3	* 5 11/11
			* 9 Diploma in Art (Education) - Stage 4.	PAINTING	3	18.12 & 15	8	1	22½	* 4 * 5
* 3	The appointed teacher of the Saturday morning children's Art class (listed on this return as taken by Mr. B. Rowland) is Miss Camille Smith, who is Senior Lecturer in Art at Newcastle Teachers' College; ^{she} did not offer to enter service until the fourth week of term. Mr. Rowland has been employed in her place and is on the shigible list (selection committee 19.3.68). In view of the fact that this is the second year running that Miss Smith has not been ^{available} in the necessary first weeks of class, when class lists and rolls are prepared, I recommend that her services be terminated, and that Mr. Rowland continue taking the class for the remainder of this session.		As shown, the painting and Sculpture options combine for 9 hours of their study, and work separately for the remaining 12 hours.	DIPLOMA IN ART/EDUCATION	1	20.18	32	2	39	* 7
			* 10 Police Drawing Course.		2	18.12	12	1	21	
* 4	Actual teaching hours total 28½ each for Diploma - Introductory/Intermediate & Painting. 1½ hours outside teaching staff hours are provided for (1) library research in Art History (2) Preparation of grounds for painting. A librarian is on duty in the library during this half period. (Note that this 1½ hours is not recorded for Intermediate students who in this period are grouped with Diploma Painters; and that Diploma Painting hours listed (22½ hours p.w.) are the total of hours for this group when not working within Part-time or Teacher Trainee groups.)		The 15 students are combined in one group for 6 hours per week. The Painting option of 8 students study 6 hours p.w. as a separate group, and for 3 hours p.w. combine with the DAE 3 Sculpture option for Ceramics I. The Sculpture option, reduced to 7 students following one student in this group having to repeat Stage 3 this year, do 9 hours p.w. as a separate group. There is no possibility of combining part-time students in this final diploma year study.	/PAINTING OPTION	3P		8	1	12	
				/SCULPTURE OPTION	3S		9	1	12	
					4	18.15	15	1	6	* 9
* 5	The 3 hours listed for Intermediate students are for Graphic Art I (Printmaking) where the 4 students are joined by 5 part-time students. The 22½ hours listed for Diploma Painting include only 3 hours for Color Theory and 3 hours for Head Life Drawing/Graphic Art II (Silkscreen printing) where they do not combine with the 4 Intermediate students (13½ hours) or Part-time students (3 hours).			/PAINTING OPTION	4P		8	1	6	
				/SCULPTURE OPTION	4S		7	1	9	
				CONVERSION COURSE	1	18	21	1	12	
					2	18	13	1	12	
					3	18	19	1	12	
				POLICE DRAWING	1		2	-	-	* 10
			<u>The two students are combined with a Part-Time Evening Drawing class.</u>	ARCHITECTS LIFE DWG	3	18	15	1	2	* 11
				PART-TIME COURSES						
				MISCELLANEOUS - DAY	1-2	20	41	2	6	
				"	3	15	18	1	3	
				/WITHIN FT CLASSES	3		12	-	-	
				MISCELLANEOUS - EVE	1-2	20.18	66	3	9	
				/WITHIN CONVERSION C.	2-3		12	-	-	
				CERAMICS - DAY	1-4	18	37	2	6	
				- EVE	1-4	18	39	2	6	
				CHILDRENS' ART	-	25	65	3	6	
									242	

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DATE 25 MAR 1968

(SIGNED) Brian Lowley
PRINCIPAL HEAD OF SCHOOL
Head Teacher

* Effective enrolments equals total enrolments, less students who have discontinued course.

REMARKS

1968

COLLEGE -----

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	No. OF GROUPS	ACTUAL HOURS
*3	See other sheet								
	GENERAL NOTES								
	① Times for all Full-time classes held in the mornings are listed 9.0 - 12.30. Actual class hours are 9.0 - 10.30 and 11.0 - 12.30.								
	② Class groups are listed as follows:								
	D 1 Full Time Diploma Stage 1 - Introductory								
	D 2 " " Stage 2 Intermediate								
	D 3 " " Stage 3 Painting								
	DAE 1 Diploma in Art/Education Stage 1								
	DAE 2 " " Stage 2								
	DAE 3P " " Stage 3 Painting option								
	DAE 3S " " " Sculpture option								
	DAE 4P " " Stage 4 Painting option								
	DAE 4S " " " Sculpture option								
	CC 1 Conversion Course Stage 1								
	CC 2 " " Stage 2								
	CC 3 " " Stage 3								
	PT Miscellaneous Art, Part-Time								

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DATE 25 MAR 1968

(SIGNED) Bram Louley
PRINCIPAL HEAD OF SCHOOL

Head Teacher

* Effective enrolments equals total enrolments, less students who have discontinued course.

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DEPARTMENT OF TECHNICAL EDUCATION — TERM REPORT

COLLEGE SCHOOL OF NEWCASTLE ART

Where A&B weeks operate fill in separate forms for each week

Table with columns for TEACHER, MONDAY, TUESDAY, WEDNESDAY, THURSDAY, FRIDAY, SATURDAY, TEACHING HOURS, INCI-DENTAL, SPECIAL DUTIES, TOTAL DAY EQUIV., and KEY TO REMARKS. Rows include teachers like COWLEY B.P., HAWKE R.L., LEWIS C.A., McGRATH J., SINGLETON P.W., WARE L., and JONES P.

REMARKS

COLLEGE NEWCASTLE

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	No. OF GROUPS	ACTUAL HOURS
	GENERAL NOTES	* 1A	B. COWLEY, HEAD TEACHER.	<u>VOCATIONAL COURSES</u>					
A.	CLASS TIMES - FULL-TIME ART & DIPLOMA IN ART (EDUCATION) COURSES Listed as 9.0 - 12.30, read 9.0 - 10.30 / 11.0 - 12.30 (3 hours). Listed as 1.20 - 4.30, read 1.20 - 2.50 / 3.0 - 4.30 (3 hours).		10 hours teaching hours include 1 hour tutorial for Diploma in Art (Education) Honours Year student, essential for coordinating these studies in their first year of operation.	FT INTRODUCTORY	1	20:18	13 ¹⁶	1	30
				FT INTERMEDIATE	2	18:12	8 ¹³	1	30 ¹¹
				DIPLOMA IN ART (EDUCATION)	1	20:18	38 ³⁰	2 (A&B)	35 ⁴³ ^{23x2}
B	CLASS GROUPS ARE LISTED AS FOLLOWS:		10 hours incidental duties include 4 hours History of Art preparation.	x	2	18:12	33 ³²	2 (A&B)	44 ⁶ ^{including 6 hrs assisting}
	D1 FULL-TIME INTRODUCTORY ART		10 hours administration duties relate to actual teaching hours per week.	x	3	18:12	9 ³⁰	1	19 ⁶⁰
	D2 FULL-TIME INTERMEDIATE ART	* 2A	R. HAWKE.		4	15:1	17 ⁷	1 with Painting & Sculpture Options.	2 ¹⁵ * 6 ^A
	DAE DIPLOMA IN ART (EDUCATION) Divided into 4 stages with A&B groups in Stages 1 & 2, & with painting (P) & sculpture (S) options in Stage 4.		First year of full-time appointment. Teaching programme of school can not be arranged to give 14 D.E. hours, & also allow 2 complete days in Sydney (& travel to & from Sydney) for Teacher Training.		5	-	1	[1]	1
	DAE 5 DIPLOMA IN ART (EDUCATION), HONOURS YEAR - Listed only for Tutorial & Composition (7 hours) Remaining 13 hours are studio study.	* 3A	P. SINGLETON	<u>CONVERSION COURSE</u>					
			10 hours incidental duties include 4 hours History of Art preparation.		2	18:1	15	1	12
		* 4A	3 D.E. hours in excess of normal 30 hours are for servicing of Life Drawing class for Architectural students of the University of Newcastle. It should be noted that the University of Newcastle provides the pay for these hours, & that 4 PT students of the Technical College have to attend this class owing to accommodation limits imposed by the Conversion Course programme.		3	18:15	11 ¹¹	1	12 ¹²
					4	18:12	17 ⁹	1 with Painting & Sculpture Options.	17 ¹²
	CC CONVERSION COURSE Operating Stages 2, 3, 4, with painting (P) & sculpture (S) options for part of Stage 4.			ARCHITECT'S LIFE DRAWING	3	18:1	11 ⁸	1	2 * 4A
		* 5A	P. JONES.	<u>NON VOCATIONAL COURSES</u>					
	PT PART-TIME ART COURSES		2 hours servicing for English Studies introduced this session into the Full-Time Introductory Art course.	P/T DRAWING/PAINTING DAY	1-2	20:18	49	3	9
					3	15:1	16	1	3
				/WITHIN VOCATIONAL CL.	3		20	-	-
		* 6A	DIPLOMA IN ART (EDUCATION) Stage 4. Actual teaching hours listed covers 12 hpw each student. Additional to classes listed will be one term classes for 3 hours pw. for each option in Jewellery in a later term this year bringing each student up to 13 hpw over the whole year. (Teacher: A. Scott. with 72 hours total teaching with this group. See note 1B.)	P/T DRAWING/PAINTING EVE	1-2	20:18	54	3	8 * 2B
				/WITHIN VOCATIONAL CL.	2-3		29	-	-
				P/T CERAMICS DAY	1-4	18:1	32	2	6
				EVE	1-4	18:1	19 ¹	1	3
				/WITHIN VOCATIONAL CL.	1, 3, 4		7	-	-
				CHILDREN'S ART	-	20:1	64	3	6

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DATE 27. March 1969 (SIGNED) Brian Cowley
PRINCIPAL HEAD OF SCHOOL

* Effective enrolments equals total enrolments, less students who have discontinued course.

20x2+3
23x2
23x3
22x3
15x1

DEPARTMENT OF TECHNICAL EDUCATION — TERM REPORT

COLLEGE _____ NEWCASTLE
SCHOOL OF _____ ART _____

Where A&B weeks operate fill in separate forms for each week

TEACHER	MONDAY						TUESDAY						WEDNESDAY						THURSDAY						FRIDAY						SATURDAY						TEACHING HOURS		INCL. DENTAL	SPECIAL DUTIES	TOTAL DAY EQUIV.	KEY TO REMARKS						
	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	SUBJECT & STAGE	GROUP	TIME	ATTEND.	ENROLMT.	ASSIST. TEACHER INITIALS	ACTUAL	DAY EQUIV.										
																																											ACTUAL	DAY EQUIV.				
BROWN. W.G.							LIFE DRAWING DAE 2A	1.20-3.20	16/17				PORTRAIT PTG DAE 3 & PT 3	9.0-12.30	11/11																											12	12			12		
							LIFE DRAWING DAE 2B	3.30-5.30	16/16				COMPOSITION D2	1.20-4.30	8/8																																	
							COMPOSITION CC4	7.0-9.0	17/17																																							
BURSTON D.	GRAPHIC ART D2	1.20-4.30	8/8				GRAPHIC ART DAE 2A	9.0-12.30	17/17	R.C.			WATERCOLOR D2	9.0-12.30	8/8				GRAPHIC ART DAE 3/PT	9.0-12.30	9/10																					24	24			24	* 1B	
	PRINTMAKING CC4P	6.0-9.0	8/8										GRAPHIC ART DAE 2B	1.20-4.30	15/17	R.C.			DRAWING 1 D1	1.20-4.30	12/13																											
													PRINTMAKING CC4S	6.0-9.0	9/9																																	
CORNISH R.							GRAPHIC ART DAE 2A	9.0-12.30	17/17	assist			DRAWING/PAINTING PT 1	9.0-12.30	16/16				FIGURE DRWG DAE 1B	1.20-4.30	18/19															18	18			18								
							FABRIC PRINTING DAE 3	1.20-3.20	9/9				GRAPHIC ART DAE 2B	1.20-4.30	15/17	assist			COMPOSITION CC3	7.0-9.0	11/11																											
							DRAWING 3 DAE 3	3.30-5.30	9/9																																							
JONES M.S.	CERAMICS 1 CC3 PT	6.0-9.0	17/18				CERAMICS 1-4 PT	10.0-1.0	11/15										CERAMICS 1-4 PT	10.0-1.0	16/17				CERAMICS 1 DAE 4P	9.30-12.30	8/8										18	18			18	* 2B						
																			CERAMICS 1-4 PT	6.30-9.30	16/19				CERAMICS 2 DAE 4S	1.30-4.30	9/9																					
MAY E.	DRAWING 2 D2	9.0-12.30	8/8				DRAWING/PAINTING PT 1	9.0-12.30	13/17																											13	13			13								
	PAINTING 1 DAE 1A	1.20-3.20	18/19				DRAWING 1 PT 1	6.0-9.0	17/22																																							
	DRAWING 1 DAE 1B	3.30-5.30	19/19																																													
MONTEFIORE J.													LIFE DRAWING DAE 3 PT	1.20-4.30	13/13				FIGURE DRAWING D1	9.0-12.30	12/13				LANDSCAPE PTG D2	9.0-12.30	8/8										18	18			18							
													PORTRAIT PTG CC3 PT	6.0-9.0	14/16				COMPOSITION 3 DAE 3&S	1.20-4.30	10/10				LIFE PAINTING DAE 4P/PT	1.20-4.30	12/12																					
ROWLAND B.	ART HISTORY CC2	6.0-7.0	13/15				ART HISTORY DAE 3	9.0-12.30	9/9				ART HISTORY DAE 2A	9.0-12.30	17/17				ART HISTORY DAE 1	9.0-12.30	35/38																19	19			19							
							CRAFT D1	1.20-3.20	12/13										ART HISTORY D2	1.20-4.30	8/8																											
							ART HISTORY D1	3.30-5.30	12/13										ART HISTORY CC3	6.0-7.0	11/11																											
							ART HISTORY CC4 PT	6.0-7.0	16/18																																							
WARD M.J.	DRAWING 1 D1	4.20-4.30	12/13										COMPOSITION 1 DAE 1B	9.0-12.30	19/19				DESIGN 2 DAE 2B	1.20-4.30	15/16																18	18			18							
	PAINTING 2 PT2	6.0-9.0	13/15										DESIGN 1 DAE 1A	1.20-4.30	19/19				DESIGN 2 CC2	9.0	17/17																											
YORKE D.							ART METHODS CC3	6.0-7.0	10/11																												1	1			1							
PRESTON F.							PHILOSOPHY CC2	6.0-7.0	14/15																												1	1			1							
LLOYD K.E.																															CHILDRENS' ART A	10.0-12.0	25/25				2	2			2							
ENOCH Z.																															CHILDRENS' ART B	10.0-12.0	21/22				2	2			2							
SCOTT R.																															CHILDRENS' ART C	10.0-12.0	16/17				2	2			2							

REMARKS

COLLEGE NEWCASTLE

1969

KEY TO REMARKS		KEY TO REMARKS		COURSE & SUBJECT	STAGE	S/T RATIO	* EFF. ENROL.	No. OF GROUPS	ACTUAL HOURS
	GENERAL NOTES : SEE SECTIONS A & B ON OTHER SHEET.								
* 1B.	<p>D. BURSTON</p> <p>Printmaking classes for CC4P & CC4S (Conversion Course Stage 4, Painting & Sculpture Options) on S/T ratio 12/1, will operate for terms 1 & 2 only.</p> <p>In term 3 these hours will transfer to P/T teacher - A SCOTT who will take the same option groups for one term only in Jewellery - a total of 72 hours teaching (CC groups) in addition to his 72 total teaching hours with DAE 4 P&S. See note 6A.</p> <p>It is anticipated that the Jewellery classes will enrol additional part-time students up to a maximum of ten students each Jewellery class: 10 is the maximum number of students for the accommodation & equipment available.</p>								
* 2B	<p>M. S. JONES.</p> <p>Ceramics class enrolments are restricted despite the very large waiting lists. Insufficient staff, equipment & storage facilities are the reason for this.</p> <p>For the same reason no P/T 3-D Design class is operating this session.</p> <p>The figures for P/T Drawing/Painting-Eve include 3 P/T students & 3 DAE students studying 3-D Design within the CC4S group (Thursday Eve) which is the absolute number for whom the present facilities allow.</p>								

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DATE 27. March 1969

(SIGNED) B. Lowley
PRINCIPAL HEAD OF SCHOOL

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